



## **School Reopening Guide 2020-2021**

This document is intended to provide information and guidance as we plan to reopen schools. This is a fluid document and is subject to change.

With guidance from the Alabama State Department of Education and Gadsden City School System, Sansom Middle has developed this plan to reopen schools. Our plan to reopen provides an approach and steps that are advisable before students and faculty return to school buildings, along with direction that is applicable throughout the 2020-2021 school year. The recovery plan includes the guidance and recommendations from health officials; it is strongly aligned to the reopening guidelines that have been provided by local, state and federal leaders. It is designed to help Sansom prioritize the health and safety of students and teachers as the school building is reopened for TRADITIONAL LEARNING.



# Staggered Start and Reporting Days

We will begin Monday, September 28, 2020 with a staggered start. It is very important to report on your assigned day. We will continue with instruction as well as go over procedures for safety and social distancing.

**Monday-9-28:** Last names A-E report to school.

**Tuesday- 9-29:** Last names F-K report to school.

**Wednesday-9-30:** Last names L-Q report to school.

**Thursday- 10-1:** Last names R-Z report to school.

**Friday- All students will be virtual.**

**ALL students returning to face to face instruction will return again Monday Oct. 5th**



# General School Procedures and Health Guidelines

## **Masks/Shields-**

All staff and students shall wear mask before entering the building. Staff may wear face shields in addition to a mask if they so desire.

## **Social Distancing-**

This will vary by classroom square footage and number of students. The maximum amount of social distance that the space allows will be adhered. Consideration has been given to all school procedures, such as waiting in line and restroom breaks to ensure proper social distancing.

## **Water Bottles-**

Water fountains will be closed. Students may bring multiple disposable water bottles to keep with them throughout the school day in their backpacks. There will be no sharing of bottles.



# General School Procedures and Health Guidelines

**Prevention-** Parents, monitor your student for COVID-19 each morning **BEFORE** sending them to school. A student with a temperature of 100.4 or greater or showing symptoms of, but limited to COVID-19 should **STAY HOME**.

Symptoms of Coronavirus per CDC:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.





# Extra Sanitization Measures

- All areas of the school will be sanitized throughout the school day and at the end of every school day.
- Water fountains will be disabled.
- Hand Sanitizing stations will be installed throughout the school.
- Students will be encouraged to wash hands frequently and taught proper procedures by classroom teachers and the school nurse.
- Restrooms will be monitored. Students will go as a class at specified times throughout the day.

# Procedures for Sick Students

Students that become ill during the school day will go to the school nurse's office. If they are showing symptoms of illness, they will be monitored in an isolation area until the parent can pick the child up. The Isolation Lab will have monitors in place as well as curtained sections and additional sanitization methods in place.

Please refer to the system plan to see the protocol for students that test positive with COVID19 regarding absences and learning options.



# Arrival and Dismissal

All students will enter through the gymnasium using a supervised format. Students will proceed to their first period class after retrieving breakfast from the lunchroom.

Each grade will have a staggered dismissal based upon the following procedure:

- Last names
- Destinations
  - After-school attendees
  - Walkers
  - Boys & Girls Club
- Carpooling





# Breakfast & Lunch

## Breakfast:

- For those students who do not eat breakfast at home, they may go to lunchroom, pick up breakfast, and report to 1st period.

## Lunch:

- There will be multiple lunch options in order to maintain social distancing.
- These include:
  - Students eating within the classroom, courtyard, lunchroom and other locations throughout the building.

# Visitors

- **No Visitors will be allowed in building.**
- **Check-Ins/Checkouts:** Please notify the school ahead of time if you are checking your students in or out. There will be a system in place to safely check your student in or out from the front door of the school without entering.
- **Parent/Teacher Conferences:** All conferences will be held virtually or through phone calls. Conferences will be held during the teachers planning period.



# Classroom Instruction

- Classroom instruction will be modified to ensure students are minimizing contact, not sharing supplies, and adhering to practical social distance guidelines as space allows.
- Clear/Mesh backpacks are required. No lockers will be issued. Only items needed for that particular day should be included in the backpack for safe handling.
- All classrooms will be using devices and the Google Classroom platform. In the event of a closure, each classroom will transition to virtual learning via Google Classroom to continue instruction. (See Gadsden City Schools plan). Devices will be sanitized daily.
- Special Education services, Speech, OT, and EL services will continue and will vary depending on individual cases.



# Physical Education

The majority of PE will take place outdoors in order to adhere to social distance guidelines. Students will receive PE each day that weather and scheduling permits. If they cannot have PE outside, they will have an indoor PE time in the gym and/or a designated classroom. The schedule may be revised to accommodate social distance guidelines.



# Transition

Students will be dismissed from classrooms in intervals based on locations of their room.

Teachers will assist with maintaining social distancing as they walk on the right side of the hall as we utilize hall markers.



Emma Sansom Middle School's reopening plan focuses on the health and physical requirements necessary for reopening school buildings. We will continue to provide guidance and recommendations to schools on navigating the academic, social, and emotional effects of the COVID-19 pandemic on students and employees.

